

**MINUTE BOOK XXIV, PAGES 31-37**  
**TROUTMAN TOWN COUNCIL REGULAR MEETING MINUTES**  
**MARCH 12, 2015**

The regular meeting of the Town of Troutman Town Council was held in the Troutman Town Hall, 400 North Eastway Drive, North Carolina on Thursday, March 12, 2015 at 7:00 p.m. with the Mayor Elbert H. Richardson's presiding.

Council Members Present: Betty Jean Troutman, Sally P. Williams, W. Paul Henkel, Judy Jablonski, Teross W. Young

Council Members Absent: None

Staff Present: Ann G. Bailie, Town Manager; Kimberly H. Davis, Town Clerk; Steven H. Shealy, Finance Director; Erika G. Martin, Planning Director; Matthew A. Selves, Police Chief; Adam K. Lippard, Public Works Manager; Gary W. Thomas, Town Attorney

Press Present: James McNally, Statesville Record and Landmark  
David Vieser, Charlotte Observer

**MAYOR ELBERT H. RICHARDSON CALLED THE MEETING TO ORDER**

**ITEM 1. MAYOR RICHARDSON WELCOMED VISITORS AND GUESTS**

**ITEM 2. INVOCATION**

Elder Lewis Taylor, Kingdom of Life, Troutman gave the invocation in the absence of Pastor Steve Kramm

**ITEM 3. PLEDGE OF ALLEGIANCE**

**ITEM 4. ADJUSTMENTS TO THE AGENDA**

Addition: Agenda Item 21.5 Report on Industrial Recruiting, *(Mike Smith, Executive Director, Statesville Regional Development)*

Addition: Agenda Item 9.5 Consideration of a Proclamation, *(Mayor Richardson)*

**ITEM 5. APPROVAL OF AGENDA**

Upon motion by Council member Young, seconded by Council member Jablonski, and unanimously carried, agenda for the regular meeting of March 12, 2015 was approved as amended.

**RECOGNITIONS, PRESENTATIONS AND COMMUNITY EVENTS**

**ITEM 6. BUSINESS SPOTLIGHT –Troutman Sheet Metal Inc., Heating and Cooling, *(Council Member Teross Young)***

Council member Young introduced Troutman Sheet Metal Inc. as the Business Spotlight for the month of March stating that they are a Christian family owned and operated business in Troutman. Mr. Roger Money began working in the Heating and Air Conditioning in 1977, and his son David Money entered the industry in 1993. David Money opened his own business Money's A/C and Heating in 1999. In 2004 David took over Troutman S&M

Heating and Air Conditioning, Inc. formally located at 235 S. Eastway Dr., Troutman and owned by Layton Ostwalt, relocating the business to its current location of 190 Wagner St. In 2005, the name was changed to Troutman Sheet

Metal Inc. Heating and Cooling. The business has expanded over the years with 5 company vehicles and 8 employees which include parents, grandparents, and friends.

Owner David Money commented that they enjoy what they do, and are proud to be a part of Troutman.

Council member Young presented Mr. Money with a Certificate of Recognition on behalf of the Troutman Town Council, Mayor Richardson, Town residents, and the Greater Troutman community.

(Copied in full, Certificate of Recognition is attached to these minutes and is filed on CD titled: "Town Council Supporting Documents" dated March 9<sup>th</sup>, and March 12<sup>th</sup>, 2015 in CD Book #1 titled, "Town Council Supporting Documents")

**ITEM 7. EDUCATION SPOTLIGHT –TROUTMAN MIDDLE SCHOOL (SIHS),** *(Council Member Judy Jablonski)*

Council member Jablonski presented Troutman Middle School (TMS) as the Education Spotlight for the month of March. She stated that there are 23 students who are to be recognized, and stand out among their peers for their accomplishments and achievements. In attendance was TMS Principal Bryan Paslay, and Assistant Principal Kathy Walker. Ms. Walker introduced each student and shared his or her accomplishment for the recognition. As each of the following students were recognized, Mayor Richardson and Council member Jablonski presented each with a town patch and medallion bearing the Town seal, along with congratulations for their accomplishment.

**All County Band:** Justin Fox, Elizabeth Lates

**TMS Spelling Bee Winner:** Ryan Byrd

**Special Interest in Visual Art:** Holland Donaldson

**Talented Visual Artist:** Avery Bellman, Kevin Garcia-Callejas

**Graphic Artist:** Garrett Reed

**District Science Fair Winners:** Trey Rice, Parker Wyatt

**Keffer Kia Student of the Month:** Addison LaBelle

**Middle School 2014-2015 Boys' Basketball Champions:** Christian Bailey, Grant Cotton, Derrek Dulin, Cam Anderson, Rasean Sturgis, Matthew Hooks, Ty Everhart, Sal Pellegrino, Devante Knox, Tecari Clark, Trent Little, Matthew Bailey

**ITEM 8. RECOGNITION – CITIZENS ACADEMY GRADUATES,** *(Ann Bailie, Town Manager)*

Town Manager Ann Bailie stated that in August 2014 the Town began advertising for its first Citizens Academy. The academy was the result of the Town Council's desire to increase citizen engagement.

Eleven citizens spent every Tuesday evening for 7 weeks learning and sharing information about how the Town works. Jenneffer Sixkiller, Troutman Library Program Specialist provided the Town's history with enhanced information provided by Academy participant Curtis Fortner. Finance Director Steve Shealy discussed the Town's finances. Police Chief Matthew Selves discussed the department's approach to law enforcement and demonstrated equipment and vehicles. Planning Director Erika Martin talked about Planning and Parks and Recreation. Public Works Manager Adam Lippard spoke about the Town's roadway, and water and sewer systems. Ms. Bailie explained Troutman's form of government, town administration and the roles and responsibilities of elected officials and staff. At the last session, Mayor Richardson and Town Council participated in a round table discussion with Academy participants. A final session will be held on Tuesday, March 31, 2015 at 6:30 p.m. to include departments of public safety such as the Fire Department, Sheriff's Office, and dispatch.

In acknowledgement and appreciation of their participation, Ms. Bailie presented a certificate of Graduation to each of the following graduates: Kenny Overcash, Linda Simons, Curtis Fortner, Judy Jablonski, Randy Farmer, Charles Delnero, Georgia Beams, Paul Bryant, Shelia Dillon, LaBreeka Anderson, Richard Parsons

(Copied in full, Certificate is filed on CD titled: "Town Council Supporting Documents" dated March 9<sup>th</sup>, and March 12<sup>th</sup>, 2015 in CD Book #1 titled, "Town Council Supporting Documents")

**ITEM 9. RECOGNITION OF POLICE SGT. JUSTIN DAGENHART FOR ATTAINMENT OF ADVANCED LAW ENFORCEMENT CERTIFICATE,** *(Matthew Selves, Police Chief)*

Police Chief Matthew Selves recognized Stg. Justin Dagenhart in attaining the North Carolina State Dept. of Justice Advanced Law Enforcement Certificate of completion. Following the reading of the certificate, Chief Selves stated that to receive the Advance Law Enforcement Certification, training requirements are a minimum of 9 years in law enforcement, and the accrument of 60 points in training (1 pt = 20 hrs). Mayor Richardson and Town Council extended their congratulations as well as appreciation to Stg. Dagenhardt for his dedicated service.

**ITEM 9.5 APPROVAL OF A PROCLAMATION (Addition to the agenda),** *(Mayor Richardson)*

Mayor Richardson requested approval of a Proclamation declaring April as Child Abuse Prevention Month the request is from Amy Eisele, executive Director of the Stop Child Abuse & Neglect (SCAN) Organization of Iredell County.

Upon motion by Council member Henkel, seconded by Council member Troutman, and unanimously carried, approved Proclamation 01-15 declaring April as Child Abuse Prevention Month.

**COMMENTS FROM VISITORS AND GUESTS:** *The public is invited to address the Board with comments or concerns. The comment period is limited to three (3) minutes per individual.*

None

**STANDING REPORTS**

**ITEM 10. TROUTMAN ESC PARK MONTHLY UPDATE,** *(Justin Longino, Parks and Recreation Committee Chair)*

Justin Longino, Chair of the Parks and Recreation Committee stated that last month's meeting of the Parks and Recreation Committee was canceled due to inclement weather. Therefore, Mr. Longino highlighted a few discussion points and updates on fundraising events.

- Pavilion plans and fundraising efforts
  - Preliminary plans are being drawn
  - Still looking for a prominent donor that might be interested in pavilion naming rights
  - Should have a count of the total amount raised at next week's meeting for the last 45 days push
    - GoFundMe.com/troutmanpavilion is still available for donations that now totals \$775 on the site
- Fit stations from the Rotary Club –details are being worked out for a total of 20 stations
- Planning for the upcoming year

FYI - There is interest from the American Wine Society to host a wine tasting at The Depot sometime in April. They have agreed to use wine available for purchase at our local Food Lion and wine from Davesté Vineyards so that everything is locally accessible. The event would have pre-registration and would be contained to the area on the concrete pad under the roof of the pavilion. More information to come as it develops in the upcoming weeks.

Sprint into Spring, headed by Carrie Harrison had 279 registered participants for the 3rd Annual Sprint into Spring: Troutman Parks & Rec 5K/10K presented by Iredell Health System. There were 51 10K participants, 148 5K participants, and 80 family fun runners. The event raised over \$10,000 for the pavilion project at Troutman ESC Park. That brings the total raised by Sprint into Spring to just over \$24,000 since its inception. A special thank you to Sally

Williams, Paul Henkel, and Teross Young for volunteering at the race. He asked that everyone please mark their calendars for Saturday, March 5, 2016 for our 4th Annual Sprint into Spring.

Upcoming Events:

- Annual Golf Tournament – April 25, 2015 at Lakewood Golf Course in Statesville with a 1pm shotgun start. First place is \$400. There is a \$10,000 hole in one, and a BBQ dinner following the conclusion of the tournament. For more details or questions regarding registration or sponsorship, contact Sally Williams at 704-528-6601.
- Troutman Farmers Market – To begin Thursday, April 16<sup>th</sup>, 3:30pm – 6:30pm at Troutman ESC Park.
- Wendy's night is one week from Monday - March 23, 2015. 5pm-8pm, 20% of all dine-in and carry-out proceeds go to the park. Donations are also accepted.

Council members congratulated Sprint into Spring on the dollar amount raised for the pavilion.

**ITEM 11. J. HOYT HAYES MEMORIAL TROUTMAN LIBRARY MONTHLY REPORT, (Juli Moore, Troutman Branch Manager)**

Ms. Juli Moore, Manager of the J. Hoyt Hayes Memorial Troutman Library presented the following report:

- Circulation of library materials continue to increase. Circulation was 12% higher in February than February of last year.
- The 'Love Your Library' campaign was a success. Library patrons returned more than 65 hearts for a variety of items and gift cards that the library will use for upcoming programs.
- Ms. Moore requested and received approval from the Iredell County Board of Commissioners on February 17<sup>th</sup> to apply for a Library Services and Technology Act (LSTA) grant to establish a Career and Technology Lab at the Troutman Library. The grant is for \$10,420 with a 10% match of \$1,042 being provided by the Troutman Friends of the Library for a total of \$11,462. She has established a partnership with Goodwill Industries of Northwest North Carolina and they will provide a monthly class at the library. The State Library of North Carolina will announce winners on June 3, 2015.
- The Troutman Community Garden held a work day on Saturday, March 7<sup>th</sup>. Landscape fabric was laid, built three raised beds, filled beds with soil, and laid mulch on the landscape cloth. Ms. Moore announced that all are invited to participate in the garden and donations can be made through the Troutman Friends of the Library.
- The Troutman Police Department will be hosting monthly programs at the Troutman Library on the 4<sup>th</sup> Tuesday of each month beginning on Tuesday, April 28, 2015 at 6pm. The Troutman Police Dept. will also be providing programming for summer reading and this year's theme is "Every Hero Has A Story".

**CONSENT AGENDA:** *Items on the Consent Agenda are considered to be routine by the Town Council and will be approved with one motion. There will be no separate discussion on these items unless the Mayor or a Council member so requests, in which event, the item will be removed from the Consent Agenda and considered as the first item under New Business.*

**ITEM 12. MINUTES OF AGENDA BRIEFING OF FEBRUARY 09, 2015, (Kimberly H. Davis, Town Clerk)**

**ITEM 13. MINUTES OF REGULAR MEETING OF FEBRUARY 12, 2015, (Davis)**

**ITEM 14. RESOLUTION 03-15 TITLED: "RESOLUTION IN OPPOSITION OF HOUSE BILL 51 JUSTICE FOR RURAL CITIZENS ACT", (Erika Martin, Planning Director)**

**ITEM 15. RATIFY ACTION TAKEN AT ANNUAL RETREAT OF FEBRUARY 20, 2015 BY ADOPTING RESOLUTION 04-15 TITLED: "RESOLUTION ACCEPTING PUBLIC STREETS AND STORAGE DRAINAGE FACILITIES IN THE CHARLES CENTER", (Bailie)**

**ITEM 16. CONSIDER ORDINANCE 03-15, TITLED: "ORDINANCE AMENDING ORDINANCE NO. 8- 85 REGARDING STOP AND YIELD INTERSECTIONS WITHIN THE TOWN OF TROUTMAN", (Selves)**

**ITEM 17. CONSIDER FY 2014-2015 AUDIT CONTRACT BETWEEN THE TOWN OF TROUTMAN AND MARTIN STARNES AND ASSOCIATES, CPAS, P.A., (Steve Shealy, Finance Director)**

**ITEM 18. CONSIDER CONTINUED PARTICIPATION IN URBAN ARCHERY DEER HUNTING PROGRAM FOR 2016, (Selves)**

Upon motion by Council member Troutman, seconded by Council member Young, and unanimously carried, consent agenda items were approved as presented.

(Copied in full, Resolution 03-15 is filed in Resolution Book IV, Page 4)

(Copied in full, Resolution 04-15 is filed in Resolution Book IV, Page 5)

(Copied in full, Ordinance 03-15 is filed in Ordinance Book 8, Page 69)

(Copied in full, Res. 03-15, Res. 04-15, Ord. 03-15, Audit Contract, and Urban Archery Season Renewal Form is filed on CD titled: "Town Board Supporting Documents" dated, March 9<sup>th</sup>, and March 12<sup>th</sup>, 2015 in CD Book #1 titled, "Town Board Supporting Documents")

## **NEW BUSINESS**

### **ITEM 19. CONSIDER REQUEST FROM TROUTMAN BUSINESS COUNCIL FOR SPONSORSHIP AND SUPPORT OF COMMUNITY EVENTS, (*Jan Comer, Troutman Business Council Chair*)**

Ms. Jan Comer, President of the Troutman Business Council (TBC) for Town support in upcoming Troutman community events. The first event is the '1<sup>st</sup> Annual Front Porch Fest' held on May 2<sup>nd</sup>, from 10 am - 5 pm. Their request included: permission to close Wagner Street from the stop light at US Hwy 21 to the Post Office; support with generators, power, power hook-ups, security, barricades, sanitation (trash containers and pick-up); and \$1000 in support of promoting and advertising. The festival is in effort to show case Troutman of all that the town has to offer. There will be vendors, including food vendors, and an abundance of music.

The second and third events will be 'Party in the Park' held at Troutman ESC Park on June 5<sup>th</sup>, and August 21<sup>st</sup>, from 5:30pm – 8:30pm. The events will have music, food, play area for children, sale of beer & wine and soft drinks. TBC is requesting that the Town support these events by allowing alcohol to be sold and providing the following in-kind services: electrical hook-ups or generators, security, sanitation (trash containers and pick-up), and be recognized as co-sponsors for both events.

Upon motion by Council member Troutman, seconded by Council member Young, and unanimously carried, approved to support all three events as requested.

(Copied in full, request letter is filed on CD titled: "Town Board Supporting Documents" dated, March 9<sup>th</sup>, and March 12<sup>th</sup>, 2015 in CD Book #1 titled, "Town Board Supporting Documents")

### **ITEM 20. CONSIDER AGREEMENT WITH TIME WARNER CABLE ENTERPRISES LLC FOR WIFI AT THE RICHARDSON GREENWAY, (*Bailie*)**

Town Manager Bailie stated that Time Warner Cable (TWC) is willing to provide WiFi service along the Richardson Greenway from Old Murdock road to the Depot, including Town Hall at no cost to the Town in exchange for the Town allowing TWC to be the exclusive WiFi service provider at these locations. They will install equipment that is discreet and will blend in aesthetically with the environment on existing poles along the west side of Main Street. Non TWC customers will be permitted one hour of free access per day per user per device. TWC customers will have unlimited access within the 300 foot radius of the device. Town Manager Bailie stated that an agreement between the Town and TWC is still in process, therefore in consideration of approval, recommended that it be approved conditioned upon review and approval of the Town Attorney Gary Thomas and herself as Town Manager. Staff and the Parks & Rec Committee recommend approval.

Council member Henkel asked for the target date of installation. Town Manager Bailie responded she does not know a target date, but once the contract is complete, engineering and design will proceed. She also stated that the agreement will require written approval by the Town before any devices are installed.

Upon motion by Council member Henkel, seconded by Council member Jablonski, and unanimously carried, approve agreement with Time Warner Cable for WiFi conditional upon further review and approval of Town Attorney Thomas and Town Manager Bailie.

(Copied in full, agreement, Exhibit A & B is attached to and made part of these minutes and is filed on CD titled: "Town Board Supporting Documents" dated, March 9<sup>th</sup>, and March 12<sup>th</sup>, 2015 in CD Book #1 titled, "Town Board Supporting Documents")

**ITEM 21. CONSIDER FUNDING AGREEMENT WITH PARTNERS FOR PARKS FOR TROUTMAN ESC PARK CONTRIBUTIONS, *(Shealy)***

Finance Officer Steve Shealy explained that Partners for Parks is a non-profit organization that allows municipalities to make use of the organization's 501C3 designation for parks and recreation enhancement. He stated that there are certain grants and donations that can only be made through 501C3 participants. The agreement is very specific in what the funds can be used for, and the Town will have to submit a written request to withdraw the funds. Mr. Shealy provided names of surrounding municipalities that in the past have used Partners for Parks. Troutman Parks and Recreation recommend approval of the agreement because it is beneficial for Park fundraising efforts.

Upon motion by Council member Williams, seconded by Council member Troutman, and unanimously carried, agreement with Partners for Parks was approved.

(Copied in full, agreement is attached to and made part of these minutes and is filed on CD titled: "Town Board Supporting Documents" dated, March 9<sup>th</sup>, and March 12<sup>th</sup>, 2015 in CD Book #1 titled, "Town Board Supporting Documents")

**ITEM 21.5 REPORT ON INDUSTRIAL RECRUITING, *(Mike Smith, Statesville Regional Development Executive Director)***

Mike Smith, Executive Director of Statesville Regional Development presented the Council with contact information stating that he wants to hear each council member anytime they have a question as to what Statesville Regional Development (SRD) is doing or not doing for Troutman. SRD has been a partner with Troutman for more than 25 years and they take that responsibility seriously in working to retain existing companies, assist in expansion projects, and bring new businesses to the area. He stated other agencies that SRD partners with such as Mitchell College, Statesville Chamber of Commerce, and Visitors Bureau. Mr. Smith identified challenges to marketing Troutman including the global economic downturn in 2008, and more recently, changes in the General Assembly. He advised the council that HB 117 passed and is now in the Senate. Mr. Smith requested that council support this bill commenting that it is the key to getting things moving again in North Carolina and in Troutman. During last year (2014) SRD made over 20 visits to local businesses; attended the Chamber Award Dinner last year where the industry of the year was awarded to ESC; attended a job fair in support of ESC and CR Onsrud; attended the NC Aero Space Conference in support of CR Onsrud; attended the Teaching for Jobs Made in Statesville presentation at Troutman Middle School featuring products made by Troutman based companies such as ESC, Troutman Chair, and American Stainless Tubes; and developed a SRD video promoting Statesville and Troutman (the video was shown to the council via internet). Mr. Smith stated that SRD is happy to be Troutman's partner. It is a very competitive business and one of the keys to win deals in economic development is product and unfortunately for the last several years Troutman has been very limited in product (modern buildings and sites). He stated that SRD would like to do more in Troutman, but they need Troutman's help.

Council member Young asked what the environment looks like today for small industrial. Mr. Smith responded that things are definitely picking up and HB 117 if passed will be a great help. Also, the Charlotte Partnership is helping a lot due to SRD's strong relationship with them, but having available sites with competitive pricing is needed. On a positive note in regards to SRD's relationship with Troutman; Troutman is well represented among SRD's Board with 13% of the Board from Troutman.

Council member Henkel stated that in realizing Troutman has greater challenges and resources are limited, he would like SRD to focus more on what the Town can offer rather than what it does not have. He suggested that there are more attractive shots in Troutman that could have been used in the video.

Mayor Richardson agreed that Troutman does not have a product to market, and that the Town needs more of SRD's help than have had in the past in establishing a product to sell. Mr. Smith stated that SRD has introduced developers over the years and will continue to do so. He shared that the land that was proposed for Larkin of 900 acres, which still could possibly be developed, would have had a positive effect for this side of Interstate 77.

No action taken.

(Copied in full, Economic Development documents is filed on CD titled: "Town Board Supporting Documents" dated, March 9<sup>th</sup>, and March 12<sup>th</sup>, 2015 in CD Book #1 titled, "Town Board Supporting Documents")

## **ITEM 22. COMMENTS FROM MAYOR AND TOWN COUNCIL**

None

## **ITEM 23. COMMENTS FROM TOWN MANAGER, (*Bailie*)**

Planning Director Erika Martin

- Troutman Chair Company has agreed to be the title sponsor for the Front Porch Fest
- Public Input meeting regarding Hwy 21/115 (Main Street) traffic study: April 13, 2015 at 7:00pm, Town Hall

Town Manager Ann Bailie

- The deadline for Citizen of the Year nominations has been extended to May 1<sup>st</sup>, 2015. Applications are available in the Town Hall lobby.
- Change of 'Forward Troutman' at April's Pre-agenda meeting from Industrial Development discussion to a Budget Workshop.

## **ITEM 24. ADJOURNMENT**

Upon motion by Council member Williams, seconded by Council member Troutman, and unanimously carried, the March 12, 2015 Town Council meeting was adjourned at 8:09 pm.

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Elbert H. Richardson, Mayor

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Kimberly H. Davis, Town Clerk